



सत्यमेव जयते

प्रधान मुख्य आयकर आयुक्त का कार्यालय

OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX

आन्ध्र प्रदेश एवं तेलंगाना / ANDHRA PRADESH & TELANGANA

दसवीं मंजिल, डी ब्लॉक, आयकर शिखर / 10th Floor, D Block, Income tax Towers

ए सी गार्ड्स, हैदराबाद / A C Guards, Hyderabad.

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F.No.Pr.CCIT/ITO(Wel)/8/Room Allott/2020-21

Date: 27.11.2020.

OFFICE MEMORANDUM

Sub: Allotment of Office Rooms at Signature Towers, Hyderabad - Reg.

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The Competent authority has approved the allotment of rooms at Signature Towers, Hyderabad as per the details mentioned as below:

Pr.CIT(ReAC)(Assessment Unit) -1, HYD

S.No	OFFICE / UNIT	ALLOTTED ROOM	FLOOR
1	Pr.CIT(ReAC), AU-1, HYD	401, Signature Towers	4th
2	ITO(Hqrs) O/o Pr.CIT(ReAC), AU-1, HYD	402, Signature Towers	4th
3	Addl.CIT/JCIT(ReAC), AU-1(1), HYD	426, Signature Towers	4th
4	DCIT(ReAC), AU- 1(1)(1), HYD	423, Signature Towers	4th
5	ITO(ReAC), AU-1(1)(2), HYD	416, Signature Towers	4th
6	ITO(ReAC), AU-1(1)(3), HYD	417, Signature Towers	4th
7	ITO(ReAC), AU-1(1)(4), HYD	408, Signature Towers	4th
8	ITO(ReAC), AU-1(1)(5), HYD	Room No.517, I.T.Towers Room of erstwhile W-10(5), HYD	--
9	ITO(ReAC), AU-1(1)(6), HYD	407, Signature Towers	4th
10	Addl.CIT/JCIT(ReAC), AU-1(2), HYD	425, Signature Towers	4th
11	DCIT(ReAC), AU- 1(2)(1), HYD	410, Signature Towers	4th
12	ITO(ReAC), AU-1(2)(2), HYD	405, Signature Towers	4th
13	ITO(ReAC), AU-1(2)(3), HYD	406, Signature Towers	4th
14	ITO(ReAC), AU-1(2)(4), HYD	Room No.632, I.T.Towers Room of erstwhile W-14(5), HYD	--
15	ITO(ReAC), AU-1(2)(5), HYD	414, Signature Towers	4th
16	ITO(ReAC), AU-1(2)(6), HYD	509, Signature Towers	5th
17	Addl.CIT/JCIT(ReAC), AU-1(3), HYD	403, Signature Towers	4th
18	DCIT(ReAC), AU- 1(3)(1), HYD	412, Signature Towers	4th
19	ITO(ReAC), AU-1(3)(2), HYD	415, Signature Towers	4th
20	ITO(ReAC), AU-1(3)(3), HYD	413, Signature Towers	4th
21	ITO(ReAC), AU-1(3)(4), HYD	Room No.627, I.T.Towers Room of erstwhile W-6(3), HYD	--
22	ITO(ReAC), AU-1(3)(5), HYD	510, Signature Towers	5th
23	ITO(ReAC), AU-1(3)(6), HYD	512, Signature Towers	5th
24	Addl.CIT/JCIT(ReAC), AU-1(4), HYD	424, Signature Towers	4th
25	DCIT(ReAC), AU- 1(4)(1), HYD	411, Signature Towers	4th
26	ITO(ReAC), AU-1(4)(2), HYD	418, Signature Towers	4th
27	ITO(ReAC), AU-1(4)(3), HYD	419, Signature Towers	4th
28	ITO(ReAC), AU-1(4)(4), HYD	Stationed at Vijayawada	
29	ITO(ReAC), AU-1(4)(5), HYD	404, Signature Towers	4th
30	ITO(ReAC), AU-1(4)(6), HYD	Stationed at Warangal	
31	Sr.PS / PS, O/o Pr.CIT(ReAC), AU-1, HYD	427, Signature Towers	4th
32	Admn Officer-I, O/o Pr.CIT(ReAC), AU-1, HYD	421, Signature Towers	4th
33	Admn Officer-II, O/o Pr.CIT(ReAC), AU-1, HYD	503, Signature Towers	5th
34	Conference Hall, O/o Pr.CIT(ReAC), AU-1, HYD	409, Signature Towers	4th
35	Storage, O/o Pr.CIT(ReAC), AU-1, HYD	420, Signature Towers	4th
36	Pantry, O/o Pr.CIT(ReAC), AU-1, HYD	422, Signature Towers	4th
37	Staff attached to O/o.Pr.CIT(ReAC), AU-1, HYD	56 Work Stations, 4th Floor, Signature Towers	4th

Pr.CIT(ReAC)(Assessment Unit) -3, HYD

S.No	OFFICE / UNIT	ALLOTTED ROOM	FLOOR
1	Pr.CIT (ReAC), AU-3, HYD	801, Signature Towers	8th
2	ITO(Hqrs) O/o Pr.CIT(ReAC), AU-3, HYD	815, Signature Towers	8th
3	Sr.PS / PS, O/o Pr.CIT(ReAC), AU-3, HYD	816, Signature Towers	8th
4	AO-1, O/o Pr.CIT(ReAC), AU-3, HYD	805, Signature Towers	8th
5	AO-2, O/o Pr.CIT(ReAC), AU-3, HYD	803, Signature Towers	8th
6	Addl.CIT/JCIT(ReAC), AU-3(1), HYD	Room No.511, I.T.Towers Room of erstwhileAddl.CIT, R-10, HYD	--
7	DCIT(ReAC), AU- 3(1)(1), HYD	Room No.515, I.T.Towers, Room of erstwhileCircle-10(1), HYD	--
8	ITO(ReAC), AU - 3(1)(2), HYD	Stationed at Karimnagar	--
9	ITO(ReAC), AU - 3(1)(3), HYD	Stationed at Nizamabad	--
10	ITO(ReAC), AU - 3(1)(4), HYD	710, Signature Towers	7th
11	ITO(ReAC), AU - 3(1)(5), HYD	806, Signature Towers	8th
12	ITO(ReAC), AU - 3(1)(6), HYD	807, Signature Towers	8th
13	Addl.CIT/JCIT(ReAC), AU-3(2), HYD	802, Signature Towers	8th
14	DCIT(ReAC), AU- 3(2)(1), HYD	Room No.635, I.T.Towers Room of erstwhileCircle-14(1), HYD	
15	ITO(ReAC), AU - 3(2)(2), HYD	808, Signature Towers	8th
16	ITO(ReAC), AU - 3(2)(3), HYD	809, Signature Towers	8th
17	ITO(ReAC), AU - 3(2)(4), HYD	810, Signature Towers	8th
18	ITO, ReAC(AU) - 3(2)(5), HYD	813, Signature Towers	8th
19	ITO, ReAC(AU) - 3(2)(6), HYD	814, Signature Towers	8th
20	Addl.CIT/JCIT(ReAC), AU-3(3), HYD	712, Signature Towers	7th
21	DCIT (ReAC), AU-3(3)(1), HYD	804, Signature Towers	8th
22	ITO(ReAC), AU-3(3)(2), HYD	709, Signature Towers	7th
23	ITO(ReAC), AU-3(3)(3), HYD	707, Signature Towers	7th
24	ITO(ReAC), AU-3(3)(4), HYD	Stationed at Khammam	--
25	ITO(ReAC), AU-3(3)(5), HYD	708, Signature Towers	7th
26	ITO(ReAC), AU-3(3)(6), HYD	Room No.4, AayakarBhavan Room of erstwhileWard-13(4), HYD	--
27	Addl.CIT/JCIT(ReAC), AU-3(4), HYD	Room No.631, I.T.Towers Room of erstwhileAddl.CIT, R-14, HYD	--
28	DCIT (ReAC), AU-3(4)(1), HYD	812, Signature Towers	8th
29	ITO(ReAC), AU-3(4)(2), HYD	Room No.3, AayakarBhavan Room of erstwhileWard-13(5), HYD	--
30	ITO(ReAC), AU-3(4)(3), HYD	Room No.542, I.T.Towers Room of erstwhileWard-15(2), HYD	--
31	ITO(ReAC), AU-3(4)(4), HYD	Room No.547, I.T.Towers Room of erstwhileWard-15(3), HYD	--
32	ITO(ReAC), AU-3(4)(5), HYD	Room No.226, I.T.Towers Room of erstwhileWard-16(2), HYD	--
33	ITO(ReAC), AU-3(4)(6), HYD	Room No.124, I.T.Towers Room of erstwhileWard-16(4), HYD	--

Pr.CIT(ReAC)(Assessment Unit) -4, HYD [Posted at Signature Towers]

S.No	OFFICE / UNIT	ALLOTTED ROOM	FLOOR
1	Pr.CIT(ReAC), AU-4, HYD	601, Signature Towers	6th
2	ITO(H.Qrs), O/o Pr.CIT(ReAC), AU-4, HYD	615, Signature Towers	6th
3	SR PS/ PS, O/o Pr.CIT(ReAC), AU-4, HYD	616, Signature Towers	6th
4	AO-1, O/o Pr.CIT(ReAC), AU-4, HYD	607, Signature Towers	6th
5	AO-2, O/o Pr.CIT(ReAC), AU-4, HYD	608, Signature Towers	6th
6	Addl.CIT/JCIT(ReAC), AU -4(3), HYD	502, Signature Towers	5th
7	Addl. CIT/JCIT(ReAC), AU- 4(4), HYD	602, Signature Towers	6th
8	DCIT(ReAC), AU- 4(4)(1), HYD	604, Signature Towers	6th

Pr.CIT(ReAC)(Verification Unit) -1, HYD [Posted at Signature Towers]

S.No	OFFICE / UNIT	ALLOTTED ROOM	FLOOR
1	Addl.CIT/JCIT(ReAC), VU- 1(2), HYD	612, Signature Towers	6th
2	DCIT(ReAC), VU - 1(1)(1), HYD	614, Signature Towers	6th
3	ITO(ReAC), VU- 1(1)(2), HYD	610, Signature Towers	6th
4	ITO(ReAC), VU - 1(1)(3), HYD	613, Signature Towers	6th
5	ITO(ReAC), VU -1(1)(4), HYD	609, Signature Towers	6th
6	DCIT(ReAC), VU- 1(3)(1), HYD	605, Signature Towers	6th

Pr.CIT(ReAC)(Review Unit) -1, HYD [Posted at Signature Towers]

S.N	OFFICE / UNIT	ALLOTTED ROOM	FLOOR
1	ITO(ReAC), RU-1(1)(5), HYD	909, Signature Towers	9th
2	ITO(ReAC), RU-1(2)(5), HYD	910, Signature Towers	9th
3	Addl.CIT/JCIT(ReAC), RU-1(3), HYD	912, Signature Towers	9th
4	DCIT(ReAC), RU-1(3)(1), HYD	908, Signature Towers	9th
5	DCIT(ReAC), RU -1(3)(2), HYD	913, Signature Towers	9th

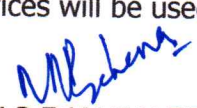
CITs(Appeals) at Signature Towers

S.N	OFFICE / UNIT	ALLOTTED ROOM	FLOOR
1	CIT (A)-5, HYD	901, Signature Towers	9th
2	PS TO CIT (A)-5, HYD	915, Signature Towers	9th
3	AO, O/O CIT (A)-5, HYD	905, Signature Towers	9th
4	CIT (A)-3, HYD	701, Signature Towers	7th
5	PS TO CIT (A)-3, HYD	715, Signature Towers	7th
6	AO, O/O CIT (A)-3, HYD	705, Signature Towers	7th
7	CIT (A)-2, HYD	501, Signature Towers	5th
8	PS TO CIT (A)-2, HYD	515, Signature Towers	5th
9	AO, O/O CIT (A)-2, HYD	505, Signature Towers	5th

Residual charges at Signature Towers

S.N	OFFICE / UNIT	ALLOTTED ROOM	FLOOR
1	Pr. CIT-2, HYD	1001, Signature Towers	10th
2	TRO-2, O/o Pr. CIT-2, HYD	1013, Signature Towers	10th
3	ITO (HQRS)-I, O/O Pr. CIT-2, HYD	1014, Signature Towers	10th
4	ITO (HQRS)-II, O/O Pr. CIT-2, HYD	1015, Signature Towers	10th
5	Sr.PS /PS , O/o.Pr.CIT-2, HYD	1016, Signature Towers	10th
6	AO-I, O/o.Pr.CIT-2, HYD	1005, Signature Towers	10th
7	AO-II, O/o.Pr.CIT-2, HYD	1007, Signature Towers	10th
8	ADDL. CIT, RANGE-2, HYD	1002, Signature Towers	10th
9	ADDL.CIT, RANGE-8, HYD	902, Signature Towers	9th
10	DCIT, CIRCLE 2(1)	514, Signature Towers	5th
11	ITO, Ward-2(1), HYD	506, Signature Towers	5th
12	DCIT, Circle-8(1), HYD	914, Signature Towers	9th
13	ITO, WARD-8(1), HYD	606, Signature Towers	6th
14	ITO, Ward-11(1), HYD.	1006, Signature Towers	10th
15	ITO, WARD-17(1), HYD	906, Signature Towers	9th
16	ADDL. CIT, RANGE-3, HYD	702, Signature Towers	7th
17	DCIT, Circle-3(1), HYD	714, Signature Towers	7th
18	ITO, WARD-3(1), HYD	706, Signature Towers	7th
19	ITO, WARD-7(1), HYD	1008, Signature Towers	10th

As per the diversion of posts order No.01 of 2020, dated:01.09.2020 and subsequent orders issued by the O/o.Pr.Chief Commissioner of Income Tax, AP & TS Region, Hyderabad, the available Computer, UPS, Printers and other items of pre-diverted offices will be used by the present office and there should not be any shifting of infrastructure.


(MANAS RANJAN BEHERA)
Income Tax Officer (Hqrs)(Wel),
O/o. Pr. CCIT, Hyderabad.

Copy to:

1. The Pr.Commissioner of Income Tax -2, Hyderabad.
2. The Pr.Commissioner of Income Tax(ReAC), AU-1, Hyderabad.
3. The Pr.Commissioner of Income Tax(ReAC), AU-3, Hyderabad.
4. The Pr.Commissioner of Income Tax(ReAC), AU-4, Hyderabad.
5. The Pr.Commissioner of Income Tax(ReAC), VU-1, Hyderabad.
6. The Pr.Commissioner of Income Tax(ReAC), RU-1, Hyderabad.
7. The Commissioner of Income Tax(Appeals) -2, Hyderabad.
8. The Commissioner of Income Tax(Appeals) -3, Hyderabad.
9. The Commissioner of Income Tax(Appeals) -5, Hyderabad.